

Scope of Work

The selected vendor(s) will be responsible for the following:

Catering Services

- Provide **packed meals (lunch boxes)** for approximately **275-350 participants per boot camp** (students, trainers, and coordinators).
- Include **vegetarian options** suitable for student events.
- Provide **bottled drinking water (100-200ml)** for all participants.
- Ensure **timely delivery** of food at the event venue (college/institution).
- Maintain **quality, hygiene, and proper packaging standards**.
- Food to be served **fresh on the day of the event**, with no leftovers from previous days.
- Arrange for **servicing/disposal support** and ensure cleanliness post-service.

Duration and Locations

The engagement will cover all boot camps conducted **across India till 31st March 2027**

Vendors may apply for:

- **Pan-India coverage**, or
- **Specific states/regions** where they can efficiently deliver (please specify coverage in proposal).

Eligibility Criteria

Vendors must:

- Be a **registered entity** with valid **PAN, GST, and FSSAI** certificates (for catering).
- Have at least **2 years of experience** in event catering services.
- Demonstrate capacity to handle **multiple locations simultaneously**, if applying for Pan-India coverage.
- Provide **3 client references** or **past work samples** of similar assignments.

Proposal Submission Requirements

Interested vendors are requested to share:

1. **Company Profile** (with contact details, GST & PAN copies)
2. **Experience Summary** (past clients, event types served, geographical coverage)
3. **Financial Quote** (itemized cost per person for catering and per item for stationery, inclusive of GST)
4. **Delivery Timelines** and **state coverage** details
5. **Compliance Documents** (FSSAI certificate, incorporation certificate, etc.)