

Request for Proposal

About Nasscom Foundation

Established in 2001, Nasscom Foundation has been witnessed to the transformative power of technology for over two decades. Part of the Nasscom ecosystem, we are the only neutral not-for-profit organization representing the Indian tech industry. We remain rooted in our core philosophy of TechForGood, where our efforts are focused on unlocking the power of technology by creating access and opportunity for those who need it the most. We work on helping people and institutions transform the way they tackle social and economic challenges through technology. We have five key areas of intervention - Digital Literacy, Skilling and Employability, Women Entrepreneurship, Scaling Social Innovation and Empowering NGO Ecosystem.

About the Project

Nasscom Foundation aims to empower youth from economically and socially marginalized communities by equipping them with in demand ITeS skills. The project with duration of 2.2 -years (01/08/26 - 30/06/28) aimed at empowering 1,000 youth, 60% of whom will be women, through skills training and placement assistance. The initiative will ensure that at least 70% of total participant secure employment in Data Entry Operator, Retail Sales Associate and BFSI Program with aspirational employers offering clear career pathways. The project will be implemented in Delhi, Uttarakhand

1. Project details:

- **Project duration:** August 2026 – June 2028
- **Geographical coverage:** Delhi
- **Target groups**

Stakeholder groups including:

1. 12th Pass beneficiaries from Delhi location

Project Implementation Model

The project is a self-implementation model, a skilling center in Delhi. It aims to upskill beneficiaries in courses BFSI, Data Entry Operator and Retails Sales Trade and help them get meaningful employment opportunities. The following implementation model has been developed:

- Infrastructure development and recruitment
- Mobilization and screening
- Training
- Assessment
- Placement

Purpose of the RFP

An open Request for Proposal (RFP) needs to be published for vendor identification. The purpose of the RFP is to get quotations from the different vendors for printing T-shirts and Laptop bags for the beneficiaries. Once the quotations/proposals are received from vendors we will select the vendor which will be valid and compliant with the submission requirements.

A detailed evaluation matrix will be developed to assess the proposals, with a particular focus on cost analysis and suitability. The shortlisted proposals will be reviewed and presented before the Procurement Committee for further evaluation and approval.

During the evaluation process, the vendors will be assessed based on cost they have quoted, material they are using, and their ability to deliver within the stipulated timelines while maintaining the expected quality standards.

Budget

Vendors are requested to submit per unit cost inclusive of GST

Financial Proposal Format

	Cost Head	Particulars (indicative)	Units	Amount including GST
1.	Merchandise cost	Polo Neck T-shirt	300	Should not exceed INR 120000/-

2.	Merchandise cost	Laptop Bag	300	Should not exceed INR 150000/-
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Proposal Submission Guidelines

The competitive bids will be evaluated in terms of quality and best effective cost. The following criteria will be primarily used for proposal evaluation -

- The proposal should mention the pictures of the T-shirts and bags and the quality.
- There will be branding printed on both the items which will be shared. (3 logos)
- The proposal should provide a clear budget and demonstrate cost-effectiveness.

Submission Instructions

All proposals should be mailed to rfp@nasscomfoundation.org with the **subject line:** “<Tshirts and Laptop Bags_HDFC Bank_Skilling>” in a single PDF file by **12th Sept 11:59pm**. Proposals submitted after the deadline will not be considered.