

## Request for Proposal

### About Nasscom Foundation

Established in 2001, Nasscom Foundation has been witnessed to the transformative power of technology for over two decades. Part of the Nasscom ecosystem, we are the only neutral not-for-profit organization representing the Indian tech industry. We remain rooted in our core philosophy of TechForGood, where our efforts are focused on unlocking the power of technology by creating access and opportunity for those who need it the most. We work on helping people and institutions transform the way they tackle social and economic challenges through technology. We have five key areas of intervention - Digital Literacy, Skilling and Employability, Women Entrepreneurship, Scaling Social Innovation and Empowering NGO Ecosystem.

### About the Project

Nasscom Foundation aims to empower youth from economically and socially marginalized communities by equipping them with in demand ITeS skills. The project with duration of 2.5 -years (01/08/26 - 31/12/28) aimed at empowering 1,500 youth, 60% of whom will be women, through skills training and placement assistance. The initiative will ensure that at least 70% of total participant secure employment in Data Entry Operator, Retail Sales Associate and Front Office Associate with aspirational employers offering clear career pathways. The project will be implemented in Dehradun, Uttarakhand

#### 1. Project details:

- **Project duration:** August 2026 – December 2028
- **Geographical coverage:** Dehradun
- **Target groups**

Stakeholder groups including:

1. 12<sup>th</sup> Pass beneficiaries from Dehradun location

## Project Implementation Model

The project is a self-implementation model, a skilling center in Dehradun. It aims to upskill beneficiaries in courses Front Office Associate, Data Entry Operator and Retails Sales Trade and help them get meaningful employment opportunities. The following implementation model has been developed:

- Infrastructure development and recruitment
- Mobilization and screening
- Training
- Assessment
- Placement

## Purpose of the RFP

An open Request for Proposal (RFP) needs to be published for vendor identification. The purpose of the RFP is to get quotations from the different vendors for printing T-shirts and Laptop bags for the beneficiaries. Once the quotations/proposals are received from vendors we will select the vendor which will be valid and compliant with the submission requirements.

A detailed evaluation matrix will be developed to assess the proposals, with a particular focus on cost analysis and suitability. The shortlisted proposals will be reviewed and presented before the Procurement Committee for further evaluation and approval.

During the evaluation process, the vendors will be assessed based on cost they have quoted, material they are using, and their ability to deliver within the stipulated timelines while maintaining the expected quality standards.

## Budget

Vendors are requested to submit per unit cost inclusive of GST

### Financial Proposal Format

|    | Cost Head        | Particulars (indicative) | Units | Amount including GST           |
|----|------------------|--------------------------|-------|--------------------------------|
| 1. | Merchandise cost | Polo Neck T-shirt        | 400   | Should not exceed INR 160000/- |

|    |                  |            |     |                            |
|----|------------------|------------|-----|----------------------------|
| 2. | Merchandise cost | Laptop Bag | 400 | Should not exceed 200000/- |
|----|------------------|------------|-----|----------------------------|

### Proposal Submission Guidelines

The competitive bids will be evaluated in terms of quality and best effective cost. The following criteria will be primarily used for proposal evaluation -

- The proposal should mention the pictures of the T-shirts and bags and the quality.
- There will be branding printed on both the items which will be shared. (3 logos)
- The proposal should provide a clear budget and demonstrate cost-effectiveness.

### Submission Instructions

All proposals should be mailed to [rfp@nasscomfoundation.org](mailto:rfp@nasscomfoundation.org) with the **subject line:** “<Tshirts and Laptop Bags\_HDFC Bank\_Skilling>” in a single PDF file by **12<sup>th</sup> Sep 11:59 pm**. Proposals submitted after the deadline will not be considered.